# vEOC Demo – 22 July 2014

**Overview:** This is a short demo for the virtual Emergency Operations Center (vEOC). ***Your role: you are training in the virtual Emergency Operations Center. For this demo, imagine that you are an emergency manager, and you are conducting training for a disaster.***

## Preface:

Open a web browser and enter the following URL into the address bar: www.SimEOC.org. Ensure Javascript and popup windows are enabled. You also may have to download a plug-in. If asked, download and install the plug-in.

*NOTE: You may receive a note at the top of your screen stating that the browser prevented this site from opening 2 pop-up windows. If this happens, click on the Options button on the upper right hand side of the error bar and allow pop-ups for this site. Then reload the www.SimEOC.org page and re-login to your position.*

## Part I: The Trainee Console

**Task 1:** Login in to the vEOC. Use the following username and password.

**username:**
**password:**

Once you log in, you will have the option to take a tutorial or to begin using the system. Go ahead and begin using the system. Login using the ***22Jul2014hurricane*** script and use the Human Services Group ***American Red Cross*** position.

Once you login, two main panels will appear on your screen, the **main panel on the left**, and **the exercise panel on the right**.

*At the top of the main panel, you will see a "logged in as" and a "script" area. If the screen does not show your position and the script below these titles, try logging out and logging in again. If you continue to receive no log in or script credentials, please contact a drill facilitator.*

***Pretend you are participating in an exercise. Tropical Storm Irish is headed toward Miami. Tropical Storm Irish is expected to turn into a hurricane in the next few days. Your job is to manage the disaster. Complete the tasks outlined in your handouts. During the course of the disaster, you will receive and respond to injects, or inputs about the disaster. When an inject is received, you will receive a red font change in your communication tools menu. Stop working on the tasks at that point and respond to the inject. Click on the red communication tool and respond to the inject/input.*** <span style="color:red">***In response to an inject, you should create a resource request, create a mission/task, create a significant event report, update the disaster map, create a position log report, a significant event, or communicate with another agency through your communication tools.***</span> ***Note: you will receive 3 injects and 2 global updates during the exercise. After you have***

***responded to an inject or global update, continue to go through the tasks in this document until it is complete.***

**Task 2:**   Take a few moments to go through the various options on the two panels and familiarize yourself with the system.

**Task 3:**   Click on a gray title bar such as "Boards."  Note how the menu collapses.  Click on it again and note how it expands.

**Task 4:**   Click on EOC Layout.  View the EOC Layout.

**Task 5:**   Click on Player Handbook.  View the Player Handbook.

**Task 6:**   Click on initial status.  Check the initial status.

**Task 7:**   Check to see if any hospitals are currently open.  (under reports menu)

**Task 8:**   Add a new open hospital that can accommodate 100 people with 30 used beds.

**Task 9:**   Check to see if any roads are closed.  (under reports menu)

**Task 10:**   Add a new road closure.

**Task 11:**   View the incident action plan (under references menu).

**Task 12:**   View the disaster map (under references menu)

**Task 13:**   Add a flood event to the disaster map

**Task 14:**   Check to see if there is any breaking news on CNN (under links menu)

**Task 15:**   4 people just died. 2 more are injured. 1 more has been saved in Indian Creek Village. Update the lives data to reflect this (under reports menu).

**Task 16:**   Check the status of the casualties dashboard (on the exercise panel)

**Task 17:**   Check the status of the cost to county dashboard (on the exercise panel)

**Task 18:**   Post a mission/task to Animal Services in response to the following.  We need immediate state assistance to establish and staff an emergency animal shelter for abandoned animals. Evacuating citizens had dropped off animals at the county animal shelter which were transferred here at Fuchs Pavilion. We have exceeded our animal holding capacity. We anticipate the need to shelter an additional 200-300 animals immediately.

**Task 19:** Miami Beach EOC wants to relocate to County EOC. Submit a resource request for additional space to start the relocation.

**Task 20:** Check the status of your resource request.  (view the resource request and see if the status changed)

**Task 21:** Have a telephone conversation with the Mayor regarding the mission request you sent earlier.

*After you have received all of your injects,*

**Task 22:** Post a log of significant events that occurred during your shift.

**Task 23:** Logout of the trainee console.