

UNIVERSITY OF NOTRE DAME CONTRACT FOR GUEST SPEAKER

Name of Speaker:
Agent/Agency (if any):
Address: City, State & Zip:
Telephone: Fax:
Speaker SSN/Tax ID (if Speaker is compensated):
Club/Organization:

This Agreement is entered into between the University of Notre Dame du Lac ("the University"), an Indiana not-for-profit corporation, and the Speaker named above.

1. SERVICES: The Speaker shall perform the services described below:

GUEST SPEAKER Topic/Speech Title:
Event Date:
Location: Start Time: (ET) End Time: (ET)
Speech Length: Q&A length: (leave blank if no Q&A)

Speaker requires the following equipment/items for this Agreement:

The University agrees to provide the following additional items under this Agreement:

2. COMPENSATION: The University will pay Speaker a lump sum amount not to exceed \$
The University will also pay the following direct costs:

(e.g., travel, lodging, etc.)

3. TERMS OF PAYMENT: (check one)

- Payment to the Speaker within 30 days upon receipt of invoice.
Payment to the Speaker within 10 days after completion of the engagement.
Payment to the Speaker upon close of the engagement.

University check made payable to:

4. INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. Speaker shall defend, indemnify, and hold harmless the University, its Board of Trustees, officers, and employees from and against any and all loss, expense, damage, claim, demand, judgment, fine, charge, lien, liability, action, cause of action or proceedings of any kind whatsoever...

5. PHOTOGRAPHY/RECORDING. I understand that the University may wish to photograph or otherwise capture permanently my image, likeness, words, verbal expressions, or other depiction during this event. I irrevocably grant permission for the University to take such photographs and/or videos to be used by the University worldwide for its own uses...

6. TERMINATION. This contract may be terminated at no cost to either party upon days advance written notice.

7. OTHER. This Speaker is an independent contractor and will pay all applicable stat, local and federal taxes associated with this agreement. This Agreement is the complete and exclusive understanding of the parties, and may only be modified in writing with the agreement of both parties.

THE UNIVERSITY OF NOTRE DAME du LAC

SPEAKER

By: M. Brian Coughlin
Associate Vice President for Student Development

(Signature)

Name: (Type or Print)

Date:

Date: