NOTRE DAME DUBLIN PROGRAMME: TRINITY COLLEGE

A GUIDE TO A SUCCESSFUL APPLICATION PROCESS

All applicants who wish to study for the Academic Year at Trinity College Dublin must complete the TCD application in addition to Notre Dame's on-line study abroad Application. All applications for study at TCD will go through a two stage admission process, first at Notre Dame, and then at Trinity College. The Office of International Studies cannot forward all applications to Trinity, and we will choose those candidates who we believe best qualify for admission. But the final decision is Trinity's.

The attached application, and photo are due in 105 Main Building by Dec. 9, 2011. Do not submit the application fee. See directions about the required transcript in #15 below.

When applying to Trinity College Dublin, you should keep the following recommendations and guidelines in mind:

1. Look over the entire application and the accompanying notes before completing the forms. You must also consult Trinity's Prospectus for Visiting Students which contains departmental listings and course descriptions: http://www.tcd.ie/ISA/cd/cdindex.html

2. Answer all questions in the application carefully, especially those about your curriculum. The form should be typewritten or printed very neatly in capital letters. You can download it, complete and print. Go to http://www.tcd.ie/ISA/vis/visindex.html and click on application.


4. Your PROPOSED PERIOD OF STUDY IN TRINITY COLLEGE (#2 in application) should be: Academic Year (Oct-June).

5. You will apply to study in up to four departments at Trinity; you must choose these departments carefully, using the departmental titles from Trinity's Prospectus (e.g. School of English, Department of Economics). Trinity will look at your background in a subject as criteria for admission to study that discipline. In other words, if you wish to study English (or Psychology, or History, etc., etc.) at TCD your transcript (including spring 2012 courses in progress) should indicate that you have already had, at Notre Dame, some courses in that subject.

6. You should apply to study in departments where you need major or graduation credits. Once you register at Trinity College, it is difficult to obtain courses in departments that you were not accepted into originally.

7. If you are applying to do Physics, Chemistry, Biology, or Engineering at TCD you will most likely do all of your TCD courses within that subject, or perhaps in a combination such as Physics/Mathematics. In addition, you may
take a maximum of three Arts and Letters courses through Notre Dame's Keough Centre.

8. Keep your academic statement focused and concise. State the reasons why you would be a good choice for study abroad at Trinity College and support it with your past academic and personal experiences.

9. On the application form it is important that you mention some courses that you are interested in taking in the departments you have listed (otherwise departments may think you are not really interested). On the other hand, Trinity warns that you should not list a particular course as required unless you absolutely must take it, as individual courses may be over-subscribed.

10. If you wish to take a course(s) in the School of Irish (usually Elementary Irish or Irish Literature & Language or both) you should specify one or other or both on your application form. Please note that Elementary Irish is not for credit.

11. If you have required courses, you should note that on your application. It is often too late to add a course at a later stage when departments have already offered places.

12. Do not enter your GPA in your major course or GPA last semester or cumulative GPA in section 5 (ACADEMIC RECORD) at this time. This section will be completed in February should you be chosen for the Trinity program by ND and your hard copy TCD application therefore forwarded to Trinity for their evaluation.

13. Please note that the last page of this form is a recommendation to be completed by a professor. You will give him/her this form with the attached envelope. You have only one opportunity to obtain a strong evaluation so pick the professor whom you believe will give you the best reference. We highly recommend that you obtain a recommendation from a member of the faculty to which you are applying (e.g. if you are applying to study history and English, your recommendation should come from a member of one of those departments at Notre Dame). When your professor has completed the reference, please ask him/her to put it in the attached envelope, seal it and give it back to you. You will then bring it to 105 Main Building.

14. You do not need to attach the application fee; Notre Dame will take care of that for you.

15. You will need to order an official transcript from Inside ND not the new electronic copy. Choose the Student Academic tab, then the Transcript Request Order link. Please enter our address as the recipient of the transcript: Office of International Studies, Trinity program, 105 Main Building. Please make the request and have it sent to us as soon as your fall 2011 grades are posted and when the spring 2012 courses in progress show up.

16. Be sure to sign the application on the last page.

Questions? - Contact Peggy Weber at mweber@nd.edu